



Oconee County Board of Elections Pat Hayes, Chair

Board Members:

Pat Hayes, Chair
Terrell Jones
Jay Hanley
Robert Wyatt
Hoyt Watson

Board Meeting Minutes **Approved** February, 6 2017

Members Present: Chair - Pat Hayes, Hoyt Watson, Jay Hanley and Terrell Jones

Members Absent: Robert Wyatt

Media Present: None

- I. Hayes called the meeting to order at 5:00 p.m.
- II. On motion by Jones and seconded by Watson, minutes from the December 9, 2016 meeting were unanimously approved.
- III. **New Business**
 - A. Year End Review
 1. All 2016 Elections held successfully
 2. Proper destruction of Election records according to retention schedule
 - B. **Office Activities**
 1. Backlog of address changes and new registrations have been entered
 2. Ongoing Registration Maintenance – Felons, Vital Records, Cancelled Registrations
 3. Organizing 2017 files – both computer and paper files
 4. Ordered supplies for March 21, 2107 Special Election
 5. Reorganized storage room
 6. Processed Candidates / Unsuccessful Candidates Ethics Paperwork
 7. Scheduled Georgia Election Official Certification class for Fran Davis, April 3-5 in Macon
 - C. **Call for City of Watkinsville March 21, 2107 Special Election**
 1. Early Voting Dates February 27, 2017 through March 17, 2017 8:00 a.m. to 5:00 p.m. at the Board of Elections and Registration, 10 Court Street, Watkinsville, GA
 2. On motion by Hanley and seconded by Watson, all voted in favor of the Call.
 - D. **Next Board Meeting**
 1. The next Board Meeting will be Monday, March 6, 2017 at 5:00 p.m. and a called Board Meeting will be Friday, March 24, 2017 to certify the City of Watkinsville's Special Election. Both Meetings will take place at the Board of Elections and Registration at 10 Court Street, Watkinsville in the conference room.
- IV. Motion to adjourn by Hanley and seconded by Watson at 5:15 p.m. All voted in favor.