

The Agenda Setting Meeting of the Oconee County Board of Commissioners was held on Tuesday, June 26, 2018 at 6:00 p.m. in the Commission Meeting Chambers at the Oconee County Courthouse.

*Members Present:* Chairman John Daniell  
Commissioner Mark Thomas  
Commissioner Chuck Horton  
Commissioner W.E. "Bubber" Wilkes  
Commissioner Mark Saxon

*Staff Present:* Justin Kirouac, County Administrator  
Daniel Haygood, County Attorney  
Kathy Hayes, County Clerk  
Wes Geddings, Finance Director  
Alex Newell, Management Analyst  
Alex Perschka, Tourism Director  
Patrick Magana, Assistant IT Director  
Lisa Davol, Parks & Recreation Director

Chairman John Daniell began the Board Meeting at 6:00 p.m. with a moment of silence, and the Pledge of Allegiance was led by County Attorney Daniel Haygood.

**Approval of Agenda:**

Chairman Daniell asked that the Agenda be amended as follows: Remove Item No. 8 "Discuss assignment of the FY2018 Fund Balance"; remove Item No. 9 "Discuss Amendment to the FY2019 Budget"; and add "Discuss and Consider Epps Bridge Centre Fireworks Event Agreement."

On motion by Commissioner Saxon and second by Commissioner Horton, the Agenda was unanimously approved with the amendments as presented by Chairman Daniell.

**Statements and Remarks from Citizens:**

Loren Moores thanked the Board for its willingness to discuss concerns regarding the Apalachee River and the Hard Labor Creek Reservoir.

**Statements and Remarks from Commissioners:**

Chairman Daniell stated that there will be a reception for Russ Page at the Cotton Gin on July 2, 2018 from 6:00 p.m. until 8:00 p.m. Mr. Page has been a spokesman for farmland preservation in Oconee County and led the county to be number one in the state in Farmland Preservation. Chairman Daniell reminded the audience that the Board will hold its regular meeting on July 3 at 6:00 p.m. and that county government offices will be closed on July 4<sup>th</sup>. He asked that everyone attend the July 4<sup>th</sup> Fireworks at Epps Bridge Centre on the evening of July 4<sup>th</sup> at 9:30 p.m. The quarterly Town Hall meeting will be held on July 10, 2018 at 6:00 p.m. at the University of North Georgia in Room 522.

**2018 Joint Comprehensive Plan Adoption:**

County Administrator Justin Kirouac stated that the Georgia Department of Community Affairs has completed its review of the 2018 Joint Comprehensive Plan and the Plan was returned with no comments. The next step is to formally adopt the plan and sign a resolution approving the Plan. Mr. Kirouac recommended that the Board adopt the Plan and execute the adopting resolution.

Chairman Daniell asked for Public Comment and there was none.

On motion by Commissioner Horton and second by Commissioner Wilkes, the Board unanimously adopted the 2018 Joint Comprehensive Plan as approved by the Georgia Department of Community Affairs. ***See documentation in Ordinance and Resolutions Book No. 22.***

**Oconee County Chamber of Commerce Memorandum of Agreement:**

Prior to the discussion, Commissioner Horton excused himself from the meeting due to a conflict of interest.

County Administrator Justin Kirouac presented to the Board the Oconee County Chamber of Commerce Memorandum of Agreement regarding the collection and expenditures of the Hotel-Motel tax. The existing five-year term is expiring and there are no changes in the agreement. Mr. Kirouac recommended that the agreement be continued for an additional five years with an annual budget for FY2018 of \$70,400.00 and \$2,500.00 paid to the Chamber for an administrative fee.

Chairman Daniell asked for Public Comment and there was none.

The Oconee County Chamber of Commerce Memorandum of Agreement will be placed on the July 3, 2018 Agenda for action at the Regular Meeting of the Board.

**Northeast Georgia Region 10 Emergency Medical Services Advisory Board Appointment:**

County Administrator Justin Kirouac briefed the Board regarding the Northeast Georgia Region 10 Emergency Medical Services Advisory Board appointment, which will expire June 30, 2018. Karla Hulsey of EMS currently holds the position and the term for the next appointment period will begin July 1, 2018 and expire June 30, 2021.

*By consensus, this item will be placed on the Consent Agenda for July 3, 2018.*

**Authorization to Amend and Revise the FY2018 Budget:**

Finance Director Wes Geddings explained the administrative procedure at the end of the fiscal year which allows the Finance Director to amend and make revisions as needed for the close of the FY2018 Budget. Chairman Daniell asked that transfers between personnel funds and maintenance/operations or capital be reported to the Board.

Chairman Daniell asked for Public Comment and there was none.

*By consensus, this item will be placed on the Consent Agenda for July 3, 2018.*

**Epps Bridge Centre Fireworks Event Agreement:**

Parks & Recreation Director Lisa Davol presented the Epps Bridge Centre Fireworks Event Agreement for the fireworks display on July 4<sup>th</sup>. The Agreement has been reviewed by County Attorney Daniel Haygood. Ms. Davol recommended that the Board approve the Agreement for the event to be held at Epps Bridge Centre at the Oconee Connector and Parkway Boulevard.

Chairman Daniell asked for Public Comment and there was none.

On motion by Commissioner Saxon and second by Commissioner Horton, the Epps Bridge Centre Fireworks Event Agreement was unanimously approved by the Board.

**Update of FY2019 SPLOST Projects:**

Chairman Daniell asked that Management Analyst Alex Newell present the FY19 Facilities Projects to be funded by SPLOST. The projects total \$275,000.00 and include Fleet Maintenance Roof Coating and Gutters; Courthouse Parking Lot Repairs; HVAC Replacement at Library and Annex; cosmetic improvements at Recycle Centers; ACTS Building Sidewalk; Bogart Park Improvements; Fire Suppression Room at the Courthouse; Senior Center Electrical Panel; and Fleet Maintenance Lighting Replacements.

Chairman Daniell asked for Public Comment and there was none.

*By consensus, this item will be placed on the Consent Agenda for July 3, 2018.*

**Parks & Recreation – Tennis Program Management Services Contract:**

Parks & Recreation Director Lisa Davol presented the Tennis Program Management Services Request for Proposal. The recommendation is to enter into a contract with Tennis for Life, who was the sole bidder, for a period of one year beginning July 1, 2018 and expiring June 30, 2019, in the amount of \$6,500.00 to be paid in four quarterly payments.

Chairman Daniell asked for Public Comment and there was none.

On motion by Commissioner Horton and second by Commissioner Thomas, the Tennis Program Management Services Contract with Tennis for Life was unanimously approved by the Board.

**Parks & Recreation – Athletic Turf Fields Annual Maintenance Request for Proposal:**

Parks & Recreation Director Lisa Davol presented the Athletic Turf Fields Annual Maintenance Request for Proposal (RFP) with four contractors responding to the RFP. After committee review, Laserturf SE is recommended for the bid award with an amount not to exceed \$109,545.00 with additional \$7810.00 for ant control at each park, HCM, OVP and Bogart.

Chairman Daniell asked for Public Comment.

Sarah Bell asked if Heritage Park would be included, and Ms. Davol stated that the RFP was for turf maintenance for athletic fields.

Chairman Daniell closed the Public Comment period.

*By consensus, this item will be placed on the Consent Agenda for July 3, 2018.*

**Alcohol License Modification – Cheddars:**

County Clerk Kathy Hayes presented an application from Cheddars' Casual Café d/b/a Cheddar's Scratch Kitchen to modify its 2018 Alcohol License to change the Registered Agent from William Jake Watson to Keith Timothy Garcia. She noted that all requirements of the Alcoholic Beverage Ordinance had been met for the license modification.

Chairman Daniell asked for Public Comment and there was none.

*By consensus, this item will be placed on the Consent Agenda for July 3, 2018.*

**Alcohol License Modification – RaceTrac #51 and RaceTrac #588:**

County Clerk Kathy Hayes presented two applications from RaceTrac #51 and RaceTrac #588 to modify the 2018 Alcohol Licenses to change the Registered Agent from Allen McGovern to Amber White. She noted that all requirements of the Alcoholic Beverage Ordinance had been met for the license modifications.

Chairman Daniell asked for Public Comment and there was none.

*By consensus, this item will be placed on the Consent Agenda for July 3, 2018.*

**Executive Session:**

On motion by Commissioner Wilkes and second by Commissioner Saxon, the Board unanimously voted to adjourn into Executive Session at 6:20 p.m. to discuss land acquisition, personnel matters and/or potential litigation.

No action was taken in Executive Session.

On motion by Commissioner Thomas and second by Commissioner Wilkes, the Board adjourned Executive Session at 7:14 p.m.

On motion by Commissioner Saxon and second by Commissioner Horton, the Board adjourned back into Regular Session.

There being no further business, on motion by Commissioner Wilkes and second by Commissioner Horton, the meeting was adjourned at 7:16 p.m.

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County Clerk

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Chairman

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Date

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