



## OCONEE COUNTY HEALTH DEPARTMENT

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**Public Health**  
Prevent. Promote. Protect.

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### OCONEE COUNTY BOARD OF HEALTH MEETING MINUTES - August 10, 2016

**Members Present:**

Flynn Warren  
Dr. Jason Branch  
Charles Ivie  
Laura Spurlock

Elaine Gunter

**Staff Present:**

Dr. Claude Burnett  
Neva Townsend  
Apryl Singer

Keli Hinson

The regular quarterly meeting of the Board of Health was held on Wednesday, August 10, 2016, at 3:30 p.m. in the conference room of the Health Department.

Mayer Ivey called the meeting to order. Minutes from the June, 2016, meeting was reviewed. Dr. Branch made a motion to approve the minutes, second by Flynn Warren, all were in favor, motion carried.

**Old Business :**

**Emergency Preparedness** - The Emergency Preparedness & Response team recently had a meeting with School Superintendents to discuss the importance of community participation should a major emergency event occur. A Memorandum of Understanding (MOU) between the Oconee County Board of Health and Oconee County Board of Education was presented for review and signatures. Dr. Burnett signed on behalf of the BOH. Dr. Branch will review the MOU before signing.

**New Business :**

**Auditors' Letter of Engagement** - Each year, our auditors, Clenney, Powell & Rentz submit a letter of understanding concerning the services they will provide Oconee County BOH for the fiscal year ended June 30, 2016. It was reviewed by the BOH and will be passed on to Commissioner Davis for approval and signature.

**Environmental Health (EH) Fee Increase** - At the June 1<sup>st</sup> BOH meeting, Keli Hinson presented a proposal to increase fees for EH services. She asked the board to consider the proposed increases. At today's meeting, Keli reviewed the proposed fee increases and EH activity for FY2016. Discussion followed. Mayor Ivey entertained a motion to accept. Flynn Warren made a motion to approve, second by Laura Spurlock. All were in favor, motion carried. The fee increase proposal will now be presented to Oconee County Board of Commissioners for their approval.

**ZIKA Updates** - Keli Hinson gave a brief update on ZIKA. There are currently no local transmitted cases in the state of Georgia. Anyone in GA who has (or had) ZIKA, came in contact as a result of traveling to another country where ZIKA is prevalent. The state will be allocating funds to each district to provide educational flyers and Mosquito Dunks.

**Reports: Patients and Services FY2016.** Dr. Burnett shared information and graphs on the patients served during fiscal year 2016.

**Environmental Health moving locations:** At the last BOH meeting, Commissioner Davis informed the board that the county is moving its planning, zoning, and environmental health offices to another building in August. One of the potential locations for the move would be the Government Annex on SR15 less than a mile south of the courthouse. When asked for an update, April Singer indicated that no decision had yet been made as to where they will be moving. Discussion followed. There was a concern among the board members that the contractors would not have advance notice and not be aware of where the EH office would be located.

No further business, meeting adjourned.

Respectfully submitted,

Flynn Warren, Secretary