



# Code Enforcement

1291 Greensboro Highway • P.O. Box 112 • Watkinsville, Georgia 30677 • 706-769-3907 • (fax) 706-310-3506

## Residential Building Permit Application

|  |                    |  |   |                             |
|--|--------------------|--|---|-----------------------------|
| OFFICE USE   | ACRES              | TAX PARCEL   | ZONING  | PERMIT #                    |
| RIGHT-OF-WAY   | FRONT YARD SETBACK | RIGHT SIDE YARD SETBACK  | LEFT SIDE YARD SETBACK  | REAR YARD SETBACK           |
| LOCATION ADDRESS   |                    |  | SUBDIVISION   |                             |
| APPLICANT NAME / ADDRESS   |                    |  |   | PHONE #                     |
| LAND OWNER / ADDRESS   |                    |  |   | PHONE #                     |
| CONTRACTOR / ADDRESS   |                    |  |   | PHONE #<br>STATE LICENSE #  |
| FRAME TYPE BLOCK * WOOD * METAL * OTHER<br>EXTERIOR MATERIAL BRICK * HARDI * VINYL * OTHER   |                    | FOUNDATION<br>* ENCAPSULATED CRAWL * AT GRADE SLAB *<br>* RAISED SLAB * BASEMENT * CRAWL * OTHER * | HEATING TYPE<br>* ELECTRIC * HEAT PUMP *<br>* GAS * GAS LOGS *  |                             |
|  |                    |  |   | (include copy of licensing) |
| STRUCTURE<br>WIDTH _____ DEPTH _____ HEIGHT _____  |                    | # OF STORIES _____ # OF BEDROOMS _____<br># OF BATHROOMS _____ (FULL _____ PARTIAL _____)          | IS THIS A FILL LOT?<br>YES * NO   |                             |
| DRIVEWAY<br>* Permit required from Public Works *<br>COUNTY _____ STATE _____ OTHER _____  |                    | TYPE OF IMPROVEMENT<br>* NEW * ADDITION *<br>* REMODEL * OTHER *                                   | SOIL EROSION MEASURES REQUIRED ON ALL JOBS<br>ATTENDED SOIL EROSION CLASS YES * NO<br>CERTIFICATION # _____ |                             |
| EXISTING STRUCTURE ON PROPERTY YES * NO<br># AND TYPE OF OTHER STRUCTURES ON PROPERTY _____  |                    |  | ESTIMATED COST OF CONSTRUCTION<br>\$ _____  |                             |
| SEWAGE DISPOSAL TYPE PUBLIC _____ SEPTIC TANK _____ GARBAGE DISPOSAL YES * NO  |                    |  | POWER COMPANY * WALTON EMC *<br>* GA POWER * RAYLE ELECTRIC *<br>OTHER _____                                |                             |
| WATER SUPPLY WELL _____ PUBLIC _____<br>Public water & sewer require receipts from Utility Department<br>Septic Tank requires letter from Environmental Health   |                    |  |   |                             |
| <p>Separate permits are required for plumbing, electrical, gas, and heating and air and <i>must be purchased</i> prior to work commencing.<br/>No inspection will be given unless all permits have been obtained.<br/><b>Fees due at time of permit card issuance.</b></p> |                    |  |   |                             |
| HEATED SQUARE FEET   |                    |  | X .20   |                             |
| BASEMENT UNHEATED  |                    |  | X .10   |                             |
| BASEMENT HEATED  |                    |  | X .16   |                             |
| OTHER  |                    |  | X   |                             |
| GARAGE / DETACHED GARAGE / CARPORT / OUTBUILDING   |                    |  | X .12   |                             |
| SQUARE FOOTAGE   |                    |  |   | TOTAL \$                    |

By signing this application, you hereby certify that you have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. If the work described above is not started within six (6) months from the date the permit is issued, this permit must be reviewed by the Code Enforcement Director for an extension and is subject to a \$100 reactivation fee. Permit packet must be resubmitted and is subject to all applicable fees if the work described above is suspended or abandoned within one (1) year from the date the permit is issued. **FLOOR PLANS REQUIRED.**

Owner / Agent \_\_\_\_\_ Date \_\_\_\_\_

|                         |            |
|-------------------------|------------|
| Office Use              |            |
|                         |            |
| Building Official _____ | Date _____ |

NO STRUCTURE OR IRRIGATION SHALL BE ALLOWED WITHIN ANY COUNTY RIGHT-OF-WAY, DRAINAGE EASEMENT, BUFFER AREA, FLOOD PLAIN OR WITHIN 25 FEET OF ANY STATE WATERS WITHOUT PRIOR APPROVAL.

A \$50.00 RE-INSPECTION FEE WILL BE CHARGED IF SECOND RE-INSPECTION IS REQUIRED.

A \$25.00 RETAINAGE FEE WILL BE CHARGED FOR WITHDRAWALS WITHIN THE FIRST SIX (6) MONTHS.

IF WORK BEGINS AFTER THE SIX (6) MONTH PERIOD, AN EXTENSION MUST BE REVIEWED BY THE CODE ENFORCEMENT DIRECTOR AND WILL BE SUBJECT TO A \$100 REACTIVATION FEE. UDC §1225.02

PERMIT PACKET MUST BE RE-SUBMITTED IF WORK IS SUSPENDED OR ABANDONED FOR ONE (1) YEAR.

IN ACCORDANCE WITH STATE LAW, OCONEE COUNTY TAX ASSESSORS REPRESENTATIVES WILL BE CONDUCTING INSPECTIONS DURING ALL CONSTRUCTION.

**PROPERTY LINES MUST BE MARKED PRIOR TO FOOTING INSPECTION.**

- NO UNTREATED WOOD IN FOOTINGS
- SUBGRADE FORM IS REQUIRED ON ALL FILL LOTS FOR VERIFICATION OF BEARING CAPACITY OF FILL MATERIAL BEFORE THE FOOTING INSPECTION WILL BE SCHEDULED.
- ALL BMP'S SHALL BE INSTALLED AND MAINTAINED
- PORT-A-POTTY'S & DUMPSTERS REQUIRED ON ALL JOB SITES
- BURN PERMITS REQUIRED BY THE GEORGIA FORESTRY COMMISSION  
1-877-652-2876 OR ON THEIR WEBSITE AT [www.gfc.state.ga.us](http://www.gfc.state.ga.us)
- NO BURNING OR BURYING OF CONSTRUCTION DEBRIS
- BEFORE INSTALLING MAILBOXES, CONTACT THE POST OFFICE FOR SPECIFICATIONS
- ALL SOLID WASTE HAULERS MUST BE COUNTY LICENSED
- A HOUSE, BUILDING OR OTHER STRUCTURE OR ANY PART OF A HOUSE, BUILDING OR OTHER STRUCTURE SHALL NOT BE MOVED OR CAUSED TO BE MOVED BY ANY PERSON THROUGH OR ACROSS ANY SIDEWALK, STREET, ALLEY OR HIGHWAY WITHIN THE GOVERNMENTAL LIMITS OF THE COUNTY, WITHOUT SUCH PERSON FIRST OBTAINING A PERMIT FROM THE CODE ENFORCEMENT DIRECTOR.
- NO IRRIGATION OR STRUCTURES WITHIN COUNTY R-O-W OR 13 FEET OF BACK OF CURB.

**IT IS UNLAWFUL TO OCCUPY OR PERMIT SOMEONE TO OCCUPY A PREMISES WITHOUT A CERTIFICATE OF OCCUPANCY.**

THERE IS A \$50 FEE FOR A CERTIFICATE OF OCCUPANCY OR A LETTER OF COMPLETION.

**ANY VIOLATION OF THE ABOVE WILL RESULT IN A STOP WORK ORDER.**

I have read the above items, understand and agree to comply with all items listed.

---

Signature

Date



# Residential Building Permit Checklist

Job Address \_\_\_\_\_

- Building Permit Application & Permit Checklist** – completed and signed
- Copy of recorded plat** – Clerk of Courts
- Proof of paid taxes** – Tax Commissioner
- Address Permit** (if one not assigned)
- Driveway Permit** – required on ALL new construction homes
- Zoning Compliance Application** – Planning
- Copy of NPDES Notice of Intent (NOI) & receipt**
- Site Plan** (see **Zoning Compliance Application** and **Site Plan Exhibit**)
  - 11" x 17"
  - drawn to scale with dimensions in feet
  - must bear the seal* of a licensed architect, landscape architect, engineer, surveyor, or GA DPH certified professional soil scientist
- Flood Elevation Certificate** (if applicable) – plat/letter with engineer/surveyors seal required
- Subgrade Verification Form** – verification of bearing capacity of fill material, required on all fill lots before scheduling footing inspection
- Environmental Health **Septic Tank** Permit
  - or
  - Water Resources Department Receipt for **Sewer**
- Water Resources Department receipt for water **if not on well**

By signing this application, you hereby certify that you have read and examined this checklist. You attest that ALL attachments are included (originals will be returned to you).

Owner / Agent \_\_\_\_\_ Date \_\_\_\_\_



# Residential Building Permit Checklist

## Construction Plans

\* PLANS MUST BE ORIENTED AS SHOWN ON THE SITE PLAN AND AS INTENDED TO BE BUILT ON THE LOT. \*

11" x 17" and electronic file

drawn to scale with dimensions in feet

elevation drawings – front, rear, left side, and right side with dimensions

foundation plan

Overall foundation layout

Type of foundation (crawl, basement, slab, raised slab, encapsulated crawl)

All pier locations, sizes, & dimensions

All foundation vents on crawl space plan

Provide 2" clean out stub for foundation drainage

Foundation cross-section

floor plan - dimensions & rooms labeled for each floor (including basement)

**Current Copy of General Contractor's** business license, state license, and driver's license  
or

**Homeowner / Builder Affidavit** (if owner acts as contractor)

**Authorized Agent Form** (if applicable)

**Subcontractor permits** required to be pulled before that work is started - \$50 each

o electric, HVAC, gas, plumbing

copy of business license, state license, and driver's license

\* Homeowners performing work need to obtain sub permits also

By signing this application, you hereby certify that you have read and examined this checklist. You attest that ALL attachments are included (originals will be returned to you).

Owner / Agent \_\_\_\_\_ Date \_\_\_\_\_



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## DRIVEWAY PERMIT APPLICATION

**Include a copy of the most recent recorded plat. Mark driveway location on plat.**

**Place stakes where you want the driveway located on your property.**

in accordance with the attached plans for permission to construct an access driveway on the right-of-way of  
 STREET ADDRESS \_\_\_\_\_  
 SUBDIVISION \_\_\_\_\_ TAX MAP \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_  
 This driveway is proposed to serve a **(check one option below)**  
 \_\_\_\_\_ Single Family Dwelling (SFD) \_\_\_\_\_ Duplex \_\_\_\_\_ Commercial \_\_\_\_\_ Multifamily  
 to be located **(provide description of location for driveway)** \_\_\_\_\_  
 \_\_\_\_\_  
 Will a sidewalk be installed?  YES  NO

APPLICANT \_\_\_\_\_ MAILING ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

### PERMIT FEE ♦ \$35

DATE RECEIVED \_\_\_\_\_ RECEIPT # \_\_\_\_\_

**\* fee will be collected by Oconee County Code Enforcement \***

- Specifications:** minimum size of pipe = 15"; length of pipe = 20' minimum  
 Pipe shall be either 16 gauge corrugated steel or aluminum.  
 Reinforced concrete or smooth lined high density polyethylene pipe may be used as well.  
 Pipe shall extend a minimum of 4 feet on each side of the area serviced.

**Applicant must call Randy Dillard 706-614-5446 with Public Works  
 24 hours prior to installation of driveway.**

By signing this application, you hereby certify that you have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. This permit must be renewed if the work described above is not started within one (1) year from the date the permit is issued.

**Owner / Agent** \_\_\_\_\_ **Date** \_\_\_\_\_

**Approved**       **Denied**       **Not Applicable (no fee)**   
**Public Works Official** \_\_\_\_\_ **Date** \_\_\_\_\_



# Code Enforcement

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## Zoning Compliance Application

PROJECT ADDRESS \_\_\_\_\_ Bldg permit # \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Property Owner Email \_\_\_\_\_

Applicant Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**CURRENT USE**

Single Family Residence

Undeveloped Land

Other \_\_\_\_\_

### What type of work are you proposing? Check all applicable.

- New construction of a single-family dwelling     Stick build     Manufactured Home
- Addition to a single-family dwelling [Is value\* of addition over 50% of appraisal  Yes  No]
- \* "Value" shall be computed from the amount a building or structure, as applicable, is appraised for tax purposes by Oconee County.
- Residential driveway (new driveways & alterations to existing driveways require a driveway permit from the Public Works Department)
- Accessory structure    Describe \_\_\_\_\_
- Other    Describe \_\_\_\_\_

- Yes  No    **Are you disturbing more than 1 acre?**
- Yes  No    **Are you located within a sub-division?**
- Yes  No    **Are you located within 200 feet of State Waters?**
- Yes  No    **Are there any environmentally sensitive areas on your property (creek, river, wetland, or pond)?**
  - If you answered **YES** to any of the above – you must file an NOI before submitting for a Building Permit.
  - Some work, including work that affects wetlands, riparian buffers, aquifer recharge areas, and natural resources conservation areas, may require additional local, state, or federal permits and/or reviews.
  - Check the following website for assistance: <https://epd.georgia.gov/npdes-construction-storm-water-general-permits>.

### Provide a site plan drawn to a standard scale with dimensions in feet, which includes the following applicable items

- |                            |   |  |
|----------------------------|---|--|
| - Property boundary lines  | - Contours and % grade within building setbacks     | - Proposed driveways / curb cuts                                 |
| - Lot dimensions           | - All roads (labeled) adjacent to the property      | - Sidewalk (existing/proposed)                                   |
| - Setback lines            | - Percent of lot coverage (existing/proposed/total) | - Street trees (existing/proposed)                               |
| - Easements                | - Total impervious surface area (existing/proposed) | - All existing & proposed structures & buildings                 |
| - Future right-of-way line | - Environmental areas (including flood zone)        | - Actual architect plan footprint                                |
| - Building height          | - Proposed slab elevation above finished grade      | - Existing grade elevations for each corner of building envelope |
| - Foundation type          | - Environmental Health approved septic layout       |  |
| - Location of pool         | - Pool deck   | - 4' fence around pool   |

All site plans for new single-family construction, additions of 50% or more of the existing dwelling value\*, attached or detached garage, swimming pool, pool house, and barn with living space inside must be prepared and sealed by a licensed architect, landscape architect, engineer, surveyor, or GA DPH certified professional soil scientist. These site plans shall be developed in CAD format based on the RLS survey as a base map of the site. Contours must be ground run or Oconee GIS 2 foot Lidar data at a minimum. Control and location method must be specified on the plan.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**THIS PAGE FOR STAFF USE ONLY**

| <b>Planning Department (check for compliance)</b>                 |   |                           |  |
|---|---|---------------------------|--|
| RECEIVED BY   |   | DATE RECEIVED             |  |
| SITE PLAN   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A | TAX PARCEL NUMBER(S)      |  |
| BUILDING ELEVATIONS   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A | ZONING DISTRICT / OVERLAY |  |
| ENVIRONMENTAL AREAS   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A | REZONE #                  |  |
| DESIGN STANDARD   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A | VARIANCE #                |  |
| TAXES CURRENT   | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A | SPECIAL USE #             |  |
| DRIVEWAY PERMIT APPROVED  | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A |                           |  |
| COMMENTS  |   |                           |  |
| REVIEWED BY   |   | DATE                      |  |
| <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED |   |                           |  |

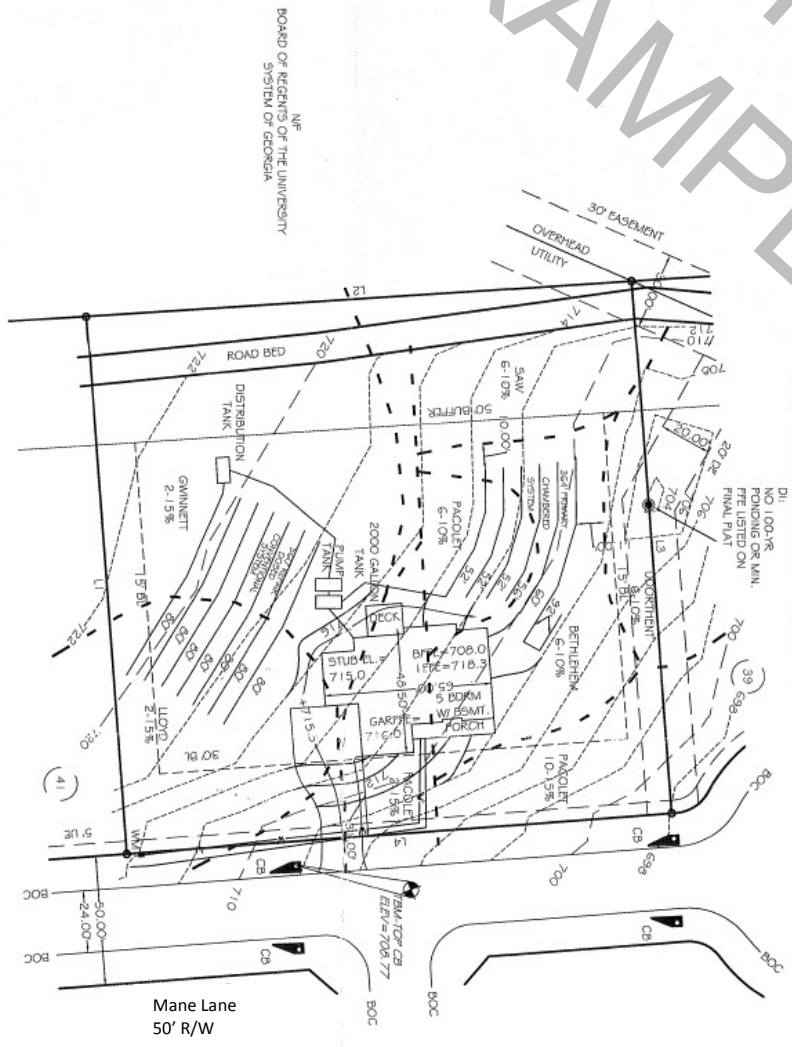
| <b>Lot Coverage Calculations Worksheet (all measurements in square feet)</b> |         |  |   |
|--|---------|--|---|
| Lot Size   |         |  |   |
| Existing Coverage  |         |  |   |
| Proposed Coverage  |         |  |   |
| Total Lot Coverage   | sq. ft. |  | % |
| <b>For Accessory Structures &amp; Additions</b>                              |         |  |   |
| Size of Proposed Accessory Structure   |         |  |   |
| Total Number and Size of All Accessory Structures                            |         |  |   |
| Size of Principal Structure  |         |  |   |

# EXEMPTED SITE PLAN

NO PORTION OF THIS PROPERTY LIES WITHIN A F.R.M. FLOOD HAZARD AREA  
 AS PER FIRM PANEL NO. 1321900139D DATED 9/2/09  
 FIELD CLOSURE = ONE FOOT IN 31.250 FEET ANGLE ERROR = -02" PER ANGLE POINT  
 EQUIPMENT = TOPCON GTS-312 ADJUSTED BY LEAST SQUARES PLAT CLOSURE = ONE FOOT IN 133,988 FEET

| Course | Bearing       | Distance |
|--------|---------------|----------|
| L1     | S 89°41'05" W | 209.05   |
| L2     | N 89°41'05" W | 209.05   |
| L3     | N 89°41'05" W | 502.78   |
| L4     | S 04°20'59" E | 212.03   |

DL: 100.0%  
 FOUNDING OR M.N.  
 FTE LISTED ON  
 FINAL PLAT



BUILDER IS RESPONSIBLE FOR  
 INSTALLATION OF PROPER  
 EROSION CONTROL  
 MEASURES AND BEST  
 MANAGEMENT PRACTICES.

**Owner Information Contact Information**

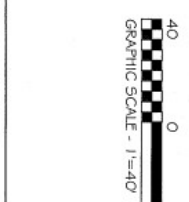
1. TOPOGRAPHIC INFORMATION SHOWN HEREON WAS FIELD RUN BY
2. NO DECKS, PATIOS OR PERMANENT STRUCTURES PERMITTED IN BUFFERS OR EASEMENTS.
3. PER THE RECORDED FINAL PLAT THIS LOT IS SUBJECT TO SLP, HPFL, LEVEL-IV PER ENVIRONMENTAL HEALTH DEPARTMENT.
4. SOILS TAKEN FROM PHASE II SOILS OVERLAY PLAN FOR SUBDIVISION LAST REVISED 2/5/15.
5. CONTOURS SHOW HEREON ARE AT TWO FOOT INTERVALS.

**Seal & Signature of Site Plan surveyor/engineer**

**Address Information Lot / Block Number Acreage Plat Book recording information**

**Site plan for: Your address Surveyor/Engineer Information**

- LEGEND**
- OF - EXISTING OVERHEAD ROAD
  - OF - EXISTING OVERHEAD UTILITY
  - OF - EXISTING OVERHEAD WATER
  - OF - EXISTING OVERHEAD GAS
  - OF - EXISTING OVERHEAD TELEPHONE
  - OF - EXISTING OVERHEAD CABLE
  - OF - EXISTING OVERHEAD FIBER OPTIC
  - OF - EXISTING OVERHEAD POWER
  - OF - EXISTING OVERHEAD LIGHT
  - OF - EXISTING OVERHEAD ANTENNA
  - OF - EXISTING OVERHEAD SIGN
  - OF - EXISTING OVERHEAD BILLBOARD
  - OF - EXISTING OVERHEAD STRUCTURE
  - OF - EXISTING OVERHEAD EQUIPMENT
  - OF - EXISTING OVERHEAD FENCE
  - OF - EXISTING OVERHEAD WALL
  - OF - EXISTING OVERHEAD CURB
  - OF - EXISTING OVERHEAD DRIVE
  - OF - EXISTING OVERHEAD WALKWAY
  - OF - EXISTING OVERHEAD BIKEWAY
  - OF - EXISTING OVERHEAD PATH
  - OF - EXISTING OVERHEAD TRAIL
  - OF - EXISTING OVERHEAD CANAL
  - OF - EXISTING OVERHEAD DITCH
  - OF - EXISTING OVERHEAD TRENCH
  - OF - EXISTING OVERHEAD DRAINAGE
  - OF - EXISTING OVERHEAD SWALE
  - OF - EXISTING OVERHEAD GULLY
  - OF - EXISTING OVERHEAD CULVERT
  - OF - EXISTING OVERHEAD BRIDGE
  - OF - EXISTING OVERHEAD TUNNEL
  - OF - EXISTING OVERHEAD UNDERPASS
  - OF - EXISTING OVERHEAD OVERPASS
  - OF - EXISTING OVERHEAD VIADUCT
  - OF - EXISTING OVERHEAD EMBANKMENT
  - OF - EXISTING OVERHEAD CUT
  - OF - EXISTING OVERHEAD FILL
  - OF - EXISTING OVERHEAD CUT AND FILL
  - OF - EXISTING OVERHEAD CUT AND FILL WITH RETAINMENT
  - OF - EXISTING OVERHEAD CUT AND FILL WITH STABILIZATION
  - OF - EXISTING OVERHEAD CUT AND FILL WITH VEGETATION
  - OF - EXISTING OVERHEAD CUT AND FILL WITH SOILS OVERLAY
  - OF - EXISTING OVERHEAD CUT AND FILL WITH EROSION CONTROL
  - OF - EXISTING OVERHEAD CUT AND FILL WITH BEST MANAGEMENT PRACTICES



IN MY OPINION, THIS PLAT IS A CORRECT REPRESENTATION OF THE LAND PLATTED AND HAS BEEN PREPARED IN CONFORMITY WITH THE MINIMUM STANDARDS AND REQUIREMENTS OF THE LAW.

WARRANT SURVEYING AND MAPPING SOCIETY OF GEORGIA

| No. | By | Date | Revision |
|-----|----|------|----------|
|     |    |      |          |

ACAD FILE:

|             |              |              |          |            |    |
|-------------|--------------|--------------|----------|------------|----|
| Date:       | 1/30/16      | Land Lot:    |          | District:  | GD |
| County:     | COCONINE, CA | Scale:       | 1" = 40' | Sheet No.: |    |
| Drawn By:   |              | Checked By:  |          |            |    |
| Job Number: |              | File Number: |          |            |    |





**ONE/TWO FAMILY SUBGRADE VERIFICATION FORM**  
FOR OCONEE COUNTY CODE ENFORCEMENT USE ONLY

**CHECK AS APPROPRIATE:**

RESIDUAL SOILS     STRUCTURAL FILL    Approx. Depth: \_\_\_\_\_ ft.

Date: \_\_\_\_\_

**Project Information:**

Subdivision: \_\_\_\_\_  
Lot Number: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Building Permit #: \_\_\_\_\_

**Builder/General Contractor:**

Company Name/License #: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

**Soil Engineering Company:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Project Manager: \_\_\_\_\_  
Project Number: \_\_\_\_\_

**Allowable Bearing Pressure: \_\_\_\_\_ psf**  
**(Includes any interior footings such as piers and slab footers)**

Personnel from our firm have verified the bearing capacity of soils intended to support the residence noted above. Where appropriate, we have monitored proof rolling of residual soil prior to fill placement, conducted laboratory Proctor and field density tests on fill soil, and/or conducted dynamic cone penetrometer tests on sub-grade soils. This work was performed in accordance with accepted engineering practice in accordance with Section R402.1 of the current edition of the International Residential Code as adopted by the State of Georgia.

\_\_\_\_\_  
Signature/Seal of licensed professional engineer



## Code Enforcement

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### Homeowner / Builder Affidavit

Property Location \_\_\_\_\_

Permit Number \_\_\_\_\_ Date Issued \_\_\_\_\_ By \_\_\_\_\_

I, \_\_\_\_\_ hereby confirm that I am acting as my own General Contractor, which does not require me to have a State of Georgia Contractor's License or an Occupational Tax Certificate and that the permit I am obtaining is solely for occupancy or use by my personal family.

In accordance with O.C.G.A. §43-41-17(C)(2)(h), I intend to live in and occupy and use the structure as my residence when completed. I am not building this home to sell, rent, or for use by another person or family. I understand I cannot build another residence as a Homeowner/Builder for two (2) years after receiving my Certificate of Occupancy. I further acknowledge that by acting as my own contractor, I am responsible for ensuring any work done to the premises shall conform with the Code of Ordinances of Oconee County.

Signature \_\_\_\_\_ Date \_\_\_\_\_